

**ARCHITECTS SECTION MEETING  
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,  
PROFESSIONAL ENGINEERS, DESIGNERS AND LAND SURVEYORS  
MINUTES  
MADISON, WI  
JULY 10, 2002**

**PRESENT:** Dennis Cerreta, Arno Haering, Lee Madden, James Otto, Mary Reavey

**EXCUSED:** Karen Sathoff (resigned - term ended)

**STAFF PRESENT:** Mary Forseth, Bureau Director; Gina York, Program Assistant and other Department staff for portions of the meeting

**GUESTS:** Bill Babcock, AIA Wisconsin

**CALL TO ORDER**

Dennis Cerreta called the meeting to order at 9:00 a.m. A quorum of 5 members were present.

**AGENDA**

**Addendum to the Agenda:**

- Addition to Practice Issues – 10a. Interior Design

**MOTION:** James Otto moved, seconded by Lee Madden, to adopt the agenda as amended. Motion carried unanimously.

**MINUTES (4/11/02)**

Minutes were distributed at the meeting and reviewed by the Board.

**Amendments to the Minutes:**

- Roster: Dennis Cerreta fax number should be (262) 896-8097.
- Page 2: Under To-Do-List Terminology (Intern Architect) leave as is in the minutes. This will be discussed in detail when we reach today's agenda item # 6.
- Page 1. Agenda motion: Amend Mr. Haering's first name. Should be Arno not Arnold.

**MOTION:** James Otto moved, seconded by Lee Madden to approve the minutes of April 11, 2002 as amended. Motion carried unanimously.

## **ADMINISTRATIVE REPORT**

### **SECRETARY/DEPUTY SECRETARY COMMENTS**

Deputy Secretary Greg Horstman presented information to the board regarding the status of the state budget for the next fiscal year period. The Department of Regulation and Licensing (DRL) would like the input of the Boards regarding Continuing Education Program issues. During the planning stage for this program is crucial to evaluate the cost of implementation, resources, and funding to implement a CE program.

Secretary Oscar Herrera would like to create an advisory committee with Board members to participate and provide input to appropriate individuals in the budget office. He would like input from the Boards regarding budget items, that impact on services, credentialing, enforcement, and education program areas.

The Architects Section welcomed Mr. Horstman's comments this morning.

### **SECTION ROSTER**

- ◆ Dennis Cerreta 's Fax # is (262) 896-8097
- ◆ Jim Otto's e-mail address is correct: [jimo@eadp.com](mailto:jimo@eadp.com)
- ◆ Karen Sathoff term is up and has resigned. Architect Section would like to recognize Karen's service to the board. Karen will be invited to the next meeting.

### **2002 MEETING DATES**

No change to meeting dates. A replacement for Karen to the screening committee meetings was discussed.

**MOTION:** Arno Haering moved, seconded by Mary Reavey, to appoint Lee Madden as a member of the screening committee. Motion carried unanimously.

Lee will be notified of upcoming meetings and their start time. Screening committee meetings usually meet one half hour before meetings at 9:00a.m. Teleconference meetings: Mr. Haering would prefer to have a person-to-person meetings rather than telephone meetings to accomplish screenings and complaint issues.

### **TO - DO - LIST**

Noted.

## **SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND ADMINISTRATIVE RULES AND PRESS RELEASES**

Report was noted. Mary Forseth will check on the data with DOE to ensure information is accurate. Clarification on why Karen Sathoff is still listed as a case advisor when a screening panel member should be listed.

### **REGULATORY DIGEST**

Mary Forseth shared a draft format created by Katharine Hildebrand to use in submitting articles for the Regulatory Digest. Some suggestions for articles were:

- a) Intern Title Article regarding using of title “Architectural Intern”.
- b) Continued Education (CE) Issues Article. This will be done at a later date once the legislation is through.

### **LEGISLATIVE ISSUES**

#### **BILLS REGARDING EXPERIENCE REQUIREMENTS**

The Architect Section had a lengthy discussion on the legislation covering 1997 Assembly Bill 655 and the 1999 LRB-0734 (pp 16-23) related to experience requirements. James Otto and Dennis Cerreta will work on a re-draft of this legislation.

**MOTION:** Dennis Cerreta moved, seconded by Lee Madden, to initiate legislation to change experience requirements. Motion carried unanimously.

#### **CONTINUING EDUCATION LEGISLATION PROPOSAL**

Barb Showers presented background information to the Board asking their input to the department’s plan for future continuing education program resources. She shared components of the CE program to be considered during this planning stage:

- Determining requirements.
- How will licensees know what is acceptable?
- How will compliance be monitored?
- Compliance waiver options.
- How will non-compliance be disciplined?

Lengthy discussion on each of the above areas took place. Discussion included resources, budget requests, fiscal impact, the possible increase of fees, and legislative approvals to implement a program. Barb Showers distributed a handout on continuing education from the NCARB web site listing the required educational hours by state and a list of AIA “frequently asked questions”.

Bill Babcock from AIA offered to assist DRL in the CE program. Currently AIA membership and CE credits are tracked by the organization, but this covers only members and not all registered architects. Mr. Babcock provided a handout titled "Mandatory Continued Education (MCE) Overview" from AIA to the Board for their review.

The Board agreed that the legislation for continuing education should go through the Joint Board. The Architects Section would like to look at AIA criteria for approved courses and CE credits and check with other states who have CE programs and what types of criteria they use to evaluate and approve continuing education.

**MOTION:** Dennis Cerreta moved, seconded by Lee Madden, to initiate proposed legislation regarding continuing education requirements. Motion carried unanimously.

## **ADMINISTRATIVE RULES**

There was a discussion relating to the issue of the use of the term "Intern Architect" vs. "Architectural Intern". Mary Forseth will correct the scope statement to reflect the use of the chosen title decided by the Board at this meeting.

**MOTION:** James Otto moved, seconded by Dennis Cerreta, to accept the use of the term "Architectural Intern" as the proper title for interns to be consistent with the AIA and NCARB. Roll Call Vote: Mary Reavey-yes; James Otto-yes; Dennis Cerreta-yes; Lee Madden-yes; Arno Haering- No. Motion carried.

## **NCARB**

The Board discussed the NCARB meeting. The Board felt it was important to have representation at such meetings and for the Bureau Director to attend national conferences to keep abreast of the changes that may be forthcoming in the profession.

At NCARB conferences only one vote per state is allowed. NCARB would like to change this format to have all Architects present have an individual vote. Arno Haering suggested that until this change is made the Board should meet prior to the conference to form a consensus on how to vote.

## **EXAMINATION ISSUES**

Barb Showers presented information to the Board on the upcoming Professional Engineering Exam and a new specialty area added titled "Architect Engineer". Mr. Cerreta requested that Mary Forseth will send an e-mail to Wayne Austin of Legal Counsel stating that this terminology is illegal. Students can take this part of the exam in April 2003.

## **SECTION MEMBER ACTIVITY**

Noted.

## **PRACTICE ISSUES**

Noted.

## **MISCELLANEOUS CORRESPONDENCE/INFORMATION**

Correspondence was reviewed by the Board and responses will be sent accordingly.

## **NEW BUSINESS**

None.

## **CLOSED SESSION**

**MOTION:** Lee Madden moved, seconded by Arno Haering, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; to consider licensure or discipline (s. 19.85(1)(b), Stats.; to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.; and to confer with legal counsel (s. 19.85(1)(G), Stats. Roll Call Vote: Dennis Cerreta-yes, Arno Haering-yes, Jim Otto-yes, Mary Reavey-yes, Lee Madden-yes. Motion carried unanimously.

Open Session closed at 11:45 p.m.

## **MONITORING REPORT**

Informational.

## **DELIBERATION ON STIPULATIONS SIGNED AFTER PRINTING OF AGENDA**

Nothing before the Board at this time.

## **PENDING APPLICATIONS**

### **KURT HABERMAN**

**MOTION:** Dennis Cerreta moved, seconded by Lee Madden, to approve the application in the matter of Kurt Haberman. Motion carried unanimously.

## **REQUEST FOR LICENSURE BY COMITY**

### **ROBERT S. SHERMAN**

**MOTION:** Mary Reavey moved, seconded by James Otto, to request a copy of the Judgment of Conviction in the matter of Robert S. Sherman and table this until the next meeting. Motion carried unanimously.

## **REINSTATEMENT REQUESTS**

### **GEOFFREY K. WETZLER**

**MOTION:** James Otto moved, seconded by Arno Haering, to grant reinstatement of licensure in the matter of Geoffrey K. Wetzler once all required fees have been paid. Motion carried unanimously.

### **JIM E. PARKER**

**MOTION:** Lee Madden moved, seconded by Arno Haering, to grant reinstatement of licensure in the matter of Jim E. Parker. Motion carried unanimously.

## **CERTIFICATE OF AUTHORIZATION REQUESTS**

### **WENDEL DUCHSCHERER ARCHITECTS AND ENGINEERING P. C. CORPORATION**

**MOTION:** Lee Madden moved, seconded by Dennis Cerreta, to grant a certificate of authorization from the Architect Section in the matter of Wendel Duchscherer Architects and Engineering P.C. Corporation and then to be reviewed by the Engineering Section for their approval. Motion carried unanimously.

## **RECONVENE TO OPEN SESSION**

**MOTION:** Mary Reavey moved, seconded by Lee Madden, to reconvene the meeting into open session at 12:45 p.m.

## **VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION, IF VOTING IS APPROPRIATE**

**MOTION:** Jim Otto moved, seconded by Arno Haering, to approve the actions taken in closed session. Motion carried unanimously.

## **ADJOURNMENT**

**MOTION:** Arno Haering moved, seconded by Lee Madden, to adjourn the meeting at 12:55 p.m.

**Next Meeting – Nov 13, 2002**

